

GRAND FORKS COUNTY COMMISSION MEETING
March 15, 2016 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Pic, Falck, Engen and Knauf present.

The Chair called for any additions or corrections to the March 1, 2016 minutes, hearing none, the minutes were approved as presented.

The Chair called for any changes to the agenda, hearing none, the order of agenda was approved.

The Chair asked for any changes to the consent agenda, hearing none, the consent agenda was approved. Items in the consent agenda included: bills as submitted by the County Auditor, Check #13320-13572 in the amount of \$1,176,136.49 and purchasing card transactions of \$18,379.01; employee status changes for Kristi Rosenthal, Morgan Rice and John Bradley; overtime; and Social Services out of state travel.

Moved by Pic, seconded by Knauf, to appoint Steven Wasvick to the Grand Forks City Planning and Zoning Commission for a five year term, effective March 30, 2016. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Knauf, seconded by Falck, to allow Mr. West to request the ND Department of Transportation to cost share upgrading the Reynolds City railroad crossing. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Falck, seconded by Pic, to amend the Government Relations Department budget as follows:

1000.4112.0000.0340.0104 BRIC State Funding	\$ 65,000
1000.4112.0000.0340.0106 EUL 2013 Session Funds	\$ 218,000
1000.4112.0000.0340.0107 EUL 2015 Session Funds	\$ 522,000
1000.4112.0000.0340.0108 BRIC State 2015 Funding	\$ 5,000

The \$810,000 total is from Grand Sky and base retention expenses, the funds have been received from the State. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Pic, seconded by Knauf, to approve the presented Accounting Technician job description, grade 8 and replace the existing vacant Accounting Specialist, grade 9, position with this position. Also reclassify the Accounts Payable Technician, grade 7, to an Accounting Technician position, grade 8, effective March 16, 2016. The overall savings will be a minimum of \$11,500. Motion carried unanimously.

Moved by Falck, seconded by Engen, to give Ms. Nelson the authority to call an Absentee Ballot Precinct if the volume of absentee ballots received exceeds the amount that can be managed at the polling site on Election Day. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

Moved by Falck, seconded by Pic, to approve the changes to the Non-Disturbance and Attornment Agreement, originally approved March 15, 2016. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to allow Social Services to place ribbons on the Courthouse lawn for National Foster Care Month for the month of May. Motion carried unanimously.

Moved by Engen, seconded by Pic, to accept the proposal from Indigo Signworks, Inc. to manufacture, remove and install new directory and ADA signs at the County Office Building at a cost of \$2,123.11. Motion carried unanimously.

Moved by Falck, seconded by Pic, to adjourn. The meeting adjourned at 5:11pm. The next meeting will be held on April 5, 2016 at 4:00pm.

Gary Malm, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor